

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
February 11, 2014**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, February 11, 2014 at 7:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Nora Sanchez
Manuel Madrid Jr.	Jeff Youtsey
Raul Rodriguez	

The following were absent:

Kent Bratcher
Terry Hill
Bill Rogers

Also present:

Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez, and all joined in the Pledge of Allegiance.

New Requests for City Facilities

Wendell Lovelis, representing the Artesia Radio Control Club, requested the use of Jaycee Park on February 21-23 from 9:00 a.m. to 6:00 p.m. for a Helicopter Fun Fly. This is a date change due to weather conditions. Councilor Rodriguez moved to approve the request of the Artesia Radio Control Club for the use on Jaycee Park on February 21-23. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Consent Agenda

Councilor Aguilar moved to approve the consent agenda as written. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes:
 - * January 28, 2014 – Special meeting
 - * January 28, 2014 – Regular meeting
2. Consideration of Bids:
3. Contracts, Leases and Agreements:
4. Appointments:
5. Resignations:
 - A. Accept the retirement of Terri Hamilton, Planning & Zoning Coordinator, effective February 12, 2014
 - B. Accept the resignation of Alonzo Samora, Water Technician, effective January 30, 2014
6. Dates of Hearing:

7. *Travel and Training:
 - A. Purchasing – Permission for one (1) employee to attend the NMPPA Spring conference & Board meeting in Ruidoso, NM. Request actual expenses
 - B. Fire – Permission for one (1) employee to attend CPR Instructor training in Roswell, NM. *Registration is the only cost*
 - C. Police – Permission for three (3) employees to attend Mitigating Liability training in Artesia NM. *Registration is the only cost*
 - D. Infrastructure – Permission for one (1) employee to attend a Town Hall Water Planning conference in Albuquerque, NM. Request actual expenses
 - E. F&A – Permission for one (1) employee to attend the Dealing with Difficult People seminar in Las Cruces, NM. Request actual expenses
 - F. Police – Permission for one (1) employee to attend Field Officer Training (FTO) in Artesia, NM. *Registration is the only cost*
 - G. Police – Permission for two (2) employees to attend Officer Survival School in Albuquerque, NM. Request actual expenses
 - H. Police – Permission for one (1) employee to attend Bloodstain Pattern Analysis training in Denton, TX. Request actual expenses
 - I. Police – Permission for one (1) employee to attend Hostage Negotiations training Phase I and II in Santa Fe, NM. Request actual expenses
 - J. Police – Permission for one (1) employee to attend Hostage Negotiations training Phase III in Las Vegas, NV. Request actual expenses
 - K. Police – Permission for one (1) employee to attend Buckle Up NM 2014 in Albuquerque, NM. Request actual expenses
 - L. Police – Permission for one (1) employee to attend John E. Reid Investigative Interview training in Ruidoso, NM. Request actual expenses
 - M. Executive and Legislative – Permission for elected officials to attend the NMML 2014 District meeting in Hobbs, NM. *Registration and mileage are the only costs*
 - N. Wastewater – Permission for two (2) employees to attend a Residual and Biosolid course in Austin, TX. Request actual expenses
8. Use of Facilities (*approval contingent upon receipt of all applicable fees, license(s) and dept approvals*):
9. Routine Requests for City Facilities:
 - A. *Artesia Car Enthusiasts and Artesia Main Street, Inc. have requested the use of Heritage Plaza from 1 pm Friday, March 28, 2014 to 5 pm Saturday, March 29, 2014 for their Annual Main Event Car Show. Request approval of use of city services and road closures as stated on application and waiver of fees.
10. Budgeted Items:
11. Non-budgeted Items:
12. *Payment of Bills

Comments from Public Officials and Contracted Services

Hayley Klein, representing the Artesia Chamber of Commerce, presented an update o Chamber building improvement plans and general Chamber activities. Ms. Klein reported that the buildings had been built or remodeled in 2000 and were now in need of updates for the roof, the HVAC system, repainting and flooring. Ms. Klein reported that there is money in the budget to do the upgrades which are estimated at \$350,000.

Personnel

Councilor Rodriguez, upon recommendation of the Mayor, and subject to successful completion of required pre-employment testing, moved to hire Melissa Bejarano to the position of Police Detention Officer, at a salary of \$2,141 per month (CA16). The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Councilor Rodriguez, upon recommendation of the Mayor, and subject to successful completion of required pre-employment testing, moved to hire Oscar Pena Galez to the position of Un-certified Police Officer, a salary of \$2,879 per month (CA28). The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Councilor Rodriguez, upon recommendation of the Mayor, and subject to successful completion of required pre-employment testing, moved to hire Jonathan Perez to the position of Water Technician, at a salary of \$2,037 per month (CA14). The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Councilor Youtsey, upon recommendation of the Mayor, and subject to successful completion of required pre-employment testing, moved to voluntarily demote Dana Dean to the position of Police Accreditation Clerk, at a salary of \$1,987 per month (CA12). The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Human Resources Director Bill Thalman distributed the safety statistics for January.

Public Safety **Police**

Chief Raley distributed the department statistics for January.

Fire

Chief Hummingbird distributed the department statistics for January.

Community Development

Community Development Director Tina Torres distributed department statistics for January.

Infrastructure

Infrastructure Director Byron Landfair reported on the status of projects. Mr. Landfair reported that Phase I of the 13th Street project should re-open by the end of February.

City Clerk

Councilor Aguilar moved to approve the mid-year budget adjustments, Resolution No. 1529. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

RESOLUTION NO. 1529

Councilor Youtsey moved to adopt the required Community Development Block Grant (CDBG) policies and certifications (Citizen Participation, Section 3 Plan, Anti-Displacement and Relocation Plan, Support Fair Housing, and Follow Procurement Code), Resolution No. 1530. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

RESOLUTION NO. 1530

There being no further business to come before the Council, the meeting adjourned at 8:05 p.m. February 11, , 2014.

ATTEST:

City Clerk

Mayor

